

TENDER NOTICE FOR SALE OF METAL SCRAP

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1. Notification of Sale of Scraps.

Silchar Municipal Board intends to sell off Unserviceable / Obsolete / Broken / Scrape Items materials etc. Thus invites the Quotation/Bid from the interested person /Party/ Agency for tendering in single bid system in One Lot/ Separated Lot on "As Is Where Is Basis". Following are the details of the tender:-

SL/ No.	Tender Number	Description
1	SMB-Scrap-2025-001	Metal Scrap

Tender details may be obtained from Store Keeper, Silchar Municipal Board, or from the official Facebook page of Silchar Municipal Board or from the official webpage of District Administration, Cachar, www.cachar.gov.in.

2. General Terms and Conditions:-

1. The set of document should be prepared in following manner for submission.
 - a) The tender fee of Rs. 100.00 (Rupees one hundred) only shall be deposited in cash and the money receipt to be accompany with the tender.
 - b) The tender without tender fee are liable to be rejected at once.
 - c) E.M.D. of Rs. 5000.00 (Rupees Five Thousands only). See Sub clause 16 for details on EMD.
 - d) Each and every page of Bid document bears the stamp and signature of the person whose name registration exists or he shall be authorized legally or any representative clearly by mentioning the name
 - e) Firm Registration details (Shop & Establishment License or any other certificate)
 - f) Identity proof of Individual/Owner
 - g) Address Proof of Owner / firm
 - h) Copy of PAN Card
 - i) Copy of Service Tax / GST Certificate if applicable
 - j) Document Stating Bank Details.
 - k) Copy of Aadhar Card.
2. All the document should be tagged properly, numbered, stamped and signed and packed in proper envelope with sealing.


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3. The Bid Documents incomplete in any form or manner or conditional Bid will be rejected out rightly.
4. Sealed envelope should be super scribed "Tender for Sale of Scrap" with proper mention of Tender number.
5. Auction will be done on the basis of sealed bids to be deposited in the office of Silchar Municipal Board upto 3.00 PM on the 4th April, 2025. Bids shall be opened at 4.00 PM on the 4th April, 2025.
6. The Scrap is available at the address, "Office of Silchar Municipal Board", Silchar Sadarghat, Silchar-788001". It can be inspected on a working day during 11.00 AM to 4.00 PM by submitting a written intimation to the Store Keeper, Silchar Municipal Board.
7. The entire scrap is to be disposed off on "AS IS WHERE IS BASIS".
8. Purchase of scrap(s) shall be awarded to the highest bidder of each type of scrap. Material to be lifted entirely within 3 working days of awarding the Purchase i.e. by 5.00 PM of 11th April, 2025 failing which this office is not responsible for any loss, theft, pilferage etc.
9. Successful bidder will be required to deposit 25% of his/her total bid values on the spot either in cash or cheque drawn in favour of "Silchar Municipal Board". The Balance Amount shall be deposited before lifting the material.
10. In case the highest bidder fails to deposit the full amount as per award of tender within prescribed time or fail to lift scrap within 3 days from the date of award of bid, his/her bid shall be cancelled, and the deposit amount forfeited. The Bid then shall be awarded to the next higher bidder at the rates quoted by him/her.
11. Successful bidder may weigh the scrap in their own interest and at their own expenses before lifting the scrap. Labor for removal of scrap, weighing, loading/unloading etc. shall be arranged by the successful bidder. The material shall be lifted from the place of storage at the cost of the successful bidder.
12. Tax Liability, if any, shall be borne by the successful bidder.
13. Use of unethical practices during the process shall lead to rejection of concerned bid.
14. The office of Executive Officer, Silchar Municipal Board reserved the right to accept or reject summarily any or all tenders as a whole or any part thereof, without assigning any reason whatsoever.

15. Sufficiency of Bid submission with:-

- a. The Bidder shall be given full assistance and information as may be required in connection with the Bid by the Silchar Municipal Board
- b. The Bidder shall be deemed to have based his Bid on the data made available by the Board and on his own inspection and examination of this site. The offer by Bid, is deemed to have visited the site and made themselves conversant with the all type of materials and Situation as well as term and condition incorporated in this Bid document.


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16. Earnest Money Deposit (EMD):-

- a) Earnest money of Rs.5000./- (Rupees Five Thousand Only) is to be deposited along with auction bid (Call Deposit).
- b) EMD is payable in the form of account payee Bankers' Cheque or Demand Draft drawn on any Nationalized Bank / Scheduled Bank in favor of "Silchar Municipal Board", Account Number.
- c) Single EMD will be sufficient to participate against multiple auctions.
- d) In the absence of EMD or non submission of EMD or not found as per the prescribed manner without, the Bid shall be summarily rejected at the opening stage
- e) EMD shall remain valid for a period of 90 days from the opening of Bid.
- f) The Earnest Money of unsuccessful Bidder shall be refunded after finalization of the Complete Process.
- g) The bid security (EMD) may be forfeited. If,
- h) A bidder withdraws his bid during the specified period of bid validity of 90days as specified above.
- i) In the case the H -1 / H -2 Bidder declines the offer of Bid, for whatsoever reason(s)
- j) Any Default or Deviation from the Term and Condition may lead to forfeiture of EMD in full or partially.
- k) No interest is payable on EMD.

17. SMB-Scrap-2025-001:: Metal Scrap.

LIST OF SCRAP

SL. No.	Item	Approx. Quantity	Amount
1	Condemned/Damaged Vehicle Parts.	1. No (Lump Sum)	Per KG

Memo No - SMGS-05/2024-25/5284.

JFD - 26/03/2025

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Silchar