

**GOVT. OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER:::CACHAR:::SILCHAR**  
**(CONSTRUCTION & ELECTRIFICATION CELL)**  
**PANCHAYAT ELECTION, 2025**

No.CEL/C&E CELL/TENDER/PANCHAYAT ELECTION/2025/19

Dated: 04/04/2025


**SHORT NOTICE INVITING TENDER**

Sealed quotations affixing court fee Stamps Rs.8.25/- (Rupees Eight and Twenty Five Paise) only are invited from the intending registered Govt. suppliers/contractors/reputed firms/individuals etc. who are financially sound as well as having experience in providing round the clock service during emergency for supply of materials (As per Annexure-A available in Cachar District Administration website) at ISBT & ISTT, Ramnagar, Silchar and in different Cell's in connection with forthcoming Panchayat Election, 2025. The rate should be quoted for each item separately inclusive of GST & other taxes and the supply of items depends on situation or if any situation demands. The tender will be accepted from 4th April, 2025 during office hours up to 14th April, 2025 till 11.00 AM only at the drop box placed in the office Chamber of the Addl. District Commissioner, Cachar & I/C Construction & Electrification Cell, Panchayat Election, 2025 and will be opened on the same day at 2.00PM by the Tender Evaluation Committee in presence of the bidders or their authorized representatives at the conference Room of the O/o The District Commissioner, Cachar.

**N.B. Items in the Quantity (Per Kg/Qntl/Ltr/Pkt./Unit./Mtr. Etc.) need to be mentioned mandatorily along with price quoted.**

**Terms & Condition:**

- The bidder will have to furnish self attested income Tax return for the last (1) one financial year, PAN Card, Trade License, GST Registration Certificate along with this tender.
- The undersigned is not bound to accept the lowest rates and may reject any of the all tenders without assigning any reason thereof.
- In the event of selected suppliers fails to complete the supply within the stipulated time the supply order will be cancelled and action as per rules will be taken against the supplier by the authority.
- In deciding upon the selected agencies for the work great emphasis will be put on the ability and competence of agencies to provide high quality services according to time schedule and in close co-ordination with the administration.
- The Cell gives no assurance to the L-1 bidder to award the work at his quoted rate if the tender evaluation committee finds that the L-1 rate is on the higher side.
- The supplier must ensure round the clock service & supply of materials keeping in mind urgency relating to Panchayat Election, 2025 failing to which appropriate action will be taken against the supplier by the authority which may lead to cancellation of work order, deduction in billed amount etc. for which the bidder will have to submit declaration form (as per Annexure-E) along with the quotation.
- Payment will be made only on receipt of fund from the Govt.
- It is not allowed to submit the bids after the deadline of bids submission.


  
Addl. District Commissioner, Cachar  
I/c Construction & Electrification Cell  
Panchayat Election, 2025

Memo No. CEL/C&E CELL/TENDER/PANCHAYAT ELECTION/2025/19-A

Dated: 04/04/2025

Copy to:-

1. The Election Officer, Cachar, Silchar for favour of kind information.
2. The DDIPR, BV Region, Cachar with a request to publish the Advertisement Notice In all Print Media of the region and submit the Advertisement Clips to the undersigned for record keeping purpose.
3. The DIO, NIC, Cachar with a request to upload the advertisement along with Annexure in the District Administration website immediately.
4. PA to the DC, Cachar for kind appraisal of the District Commissioner Cachar.

  
Addl. District Commissioner, Cachar  
I/C Construction & Electrification Cell  
Panchayat Election, 2025



General Items				
Sl. No	Items	Specifications	Unit	Rate
1.	Bleaching Powder	ISI Brand	kg	
2.	Floor Cleaner	ISI Brand	its	
3.	Phenol Liquid	ISI Brand	Its	
4.	Bath Soap	ISI Brand	Pc	
5.	Hand Wash( 190 ml Bottle)	ISI Brand	Nos	
6.	Iron expanded metal wire mesh	ISI Brand	Sq.mts	
7.	Plastic Bucket 5 Its	ISI Brand Plastic	Pc	
8.	Plastic Bucket 9 Its	ISI Brand Plastic	Pc	
9.	Plastic Bucket 12 Its	ISI Brand Plastic	Pc	
10.	Plastic Bucket 13 Its	ISI Brand Plastic	Pc	
11.	Plastic Bucket 15 Its	ISI Brand Plastic	Pc	
12.	Plastic Bucket 18 Its	ISI Brand Plastic	Pc	
13.	Plastic Mug 1 Its	ISI Brand Plastic	Pc	
14.	Door Window Screen	Cotton Cloth	Sq. mtr	
15.	Hand Towel	White color	Nos	
16.	Flush Cistern	ISI Brand	Nos	
17.	Soap Stand	ISI Brand	Nos	
18.	Dust Cleaner MOP	ISI Brand	Nos	
19.	Dust Pan	ISI Brand	Nos	
20.	Toilet Cleaner Brush	ISI Brand	Nos	
21.	Toilet Cleaner Liquid	ISI Brand	its	
22.	Floor Cleaning SS and Plastic	ISI Brand	Set	
23.	Floor Wiper	ISI Brand	Pcs	
24.	Spade	ISI Brand	Nos	
25.	Phool Jharu	Good Quality	Nos	
26.	Wood Scantifings	1st Class local wood	Sq.ft	
27.	GCI Sheet	(10 ft long, 0.45mm thick)	Nos	
28.	Welded Wire Mesh	2.5 mm dia wire	Sq.mts	
29.	Nail	(2.3 inches)	Kg	
30.	Ply Board	8ft x 41, 19mm thick)	PCS	
31.	Nut Bolt	(16 inch long)	Kg	
32.	Flex Printing	With Wooden Frame	sq. ft	
33.	Flex Printing	With iron Frame	sq ft	
34.	Bethua Bamboo		Nos	
35.	Barua Bamboo		Nos	
36.	Empty Cement Bags	Plastic	Nos	
37.	Sutli	(Plastic)	Kg	
38.	Binding Wire	GI Wire	Kg	
39.	Iron Shelf for EVM Storing with clamps		Kg	
40.	Dust Bin	ISI Brand	Nos	
41.	Garbage Bag for Dustbin	Big	Pkts	
42.	Garbage Bag for Dustbin	Small	Pkts	
43.	Sun Board	Vinyl	Sq	
44.	Sticker Printing		Sq. ft	
45.	Tube Light	20 Watt	No/Day	
46.	Tube Light	25 Watt	No/Day	
47.	LED Bulb	10 Watt	No/Day	
48.	Mineral Water	1ltr	Pcs	
49.	Mineral Water	2 ltr	Pcs	
50.	Mineral Water	5 ltr	Pcs	
51.	Mineral Water	20 ltr	Jar	

  
 Addl District Commissioner  
 Cachar, Silchar  
 24/4/24

**DECLARATION**

I.....  
.....registered Govt. manufacturer/distributor/supplier hereby declare the below mentioned points:-

1. I understand and acknowledge all the terms, conditions, and requirements outlined in the bidding documents provided by Construction & Electrification Cell, Panchayat Election 2025. I affirm my commitment to comply with all the specified guidelines, regulations, and deadlines throughout the bidding process.
2. I ensure that I will work closely with administration to provide round-the-clock services while keeping in mind the urgency of the Panchayat Election, 2025 and if I fail to do so, the authority may cancel the work order and may take actions against me as per law.
3. All information provided in my bid, including experience, financial statements, Certificates & other supporting documents is true and accurate to the best of my knowledge.
4. I am not barred or ineligible to participate in any bidding process, and I have not been involved in any fraudulent, corrupt, or anti- competitive practices related to public procurement and supply of any Govt. order.
5. I understand & accept that any false statements, false commitments, misrepresentations, or omissions in my bid may result in disqualification and / or legal action against me.

For

(Signature & Seal)

Phone No:-

Address:-