

GOVT. OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER:::CACHAR:::SILCHAR  
(DISTRICT DISASTER MANAGEMENT AUTHORITY)

DDMA.011 (CB)/CHR/2023-24/ 76

Dated: 10-05-2024

**Minutes of the meeting on ensuring continuity of services during disaster  
situation in Cachar District**

**9<sup>th</sup> May 2024, DC Conference Hall, Cachar, Silchar**

List of the members present in the meeting is placed at Annexure-A:

The meeting was chaired by the Addl. District Commissioner & Chief Executive Officer, DDMA Cachar. He welcomed all the members to the meeting. The following were made after threadbare discussion:-

**Women & Child development Department:** Necessary directions have been issued to the department to continue services of ICDS during the flood by providing services in the relief camps. CEO, DDMA, Cachar has directed to DSWO, Cachar & DMC, SSA, Cachar to open community kitchen in the relief camps on request of DDMA, if needed during the flood situation and if situation demands. Further, DSWO & DMC, SSA has to ensure the presence of field level functionaries in the relief camps positively and any lapses in this regard will be viewed seriously. (Action: Women & CD Dept. & Education Dept.).

**Health & Family Welfare Department:** Health & FW Dept. has requested conduct a meeting with all the Block PHC's in-charge of the districts and necessary direction may be issued regarding preparedness for flood, CEO DDMA requested Health & FW Dept. to convene a coordination meeting with Red Cross and Indian Medical Association (IMA) and IAG, Cachar for better co-ordination in the response phase. Further, section of strategic locations for placing ambulances to cater the relief camps effectively by using Google map also suggested to Health & FW Dept. (Action: Health & FW Dept).

**Public Health Engineering Department:** Task forces must be constituted under the E. E, PHE in each division and mobile water treatment plants has been placed in strategic locations. PHE informed that during execution of Jal Jeevan Mission projects Highest Flood Level has been taken into consideration to ensure water supply even in flood situation. Action plan must be prepared for smooth distribution of the chemical packets/chlorine tablets etc. in the flood affected villages by involving local Jal Mitra volunteers. Jal Mitra volunteers may be engaged in the response phase for proper and timely distribution of the safe drinking water and relief camp management in the local area. Volunteers awareness meeting may be arranged to sensitize the Jal Mitra's for flood preparedness in Cachar District.

**Education Department:** Education Department has been directed to issue necessary instructions to all CRCC's, Principal's and Head Teachers to take necessary action for continuity of education during disaster in Cachar District and to use the platform of child friendly spaces in the designated relief camps. Further, Project "Akanxha" is in the pipeline, which will be implemented in Barpeta district on pilot basis which will address the issue of continuity of education during emergency, so DMC, SSA, Cachar may discuss with project modality with Barpeta District and implement it in Cachar based on feasibility study.

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10/05/24

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Addl District Commissioner  
Cachar, Silchar  
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10/05/24

Further, DMC, SSA Cachar, DI of School, all BEEO's & IS, CDC, Cachar has been directed to ensure minimum assured facilities in the designated relief camps as per recently issued Govt. SOP.

**A.H. & Veterinary Department:** DVO, Cachar has been directed to ensure smooth conduct of the animal health care in the vicinity of designated relief camps as the inmates may have livestock. Supply of medicines may be available in the designated relief camps so that inmates may take proper care of their livestock's. Plan of action may be prepared by the DVO in consultation with field level functionaries of the Department.

**IAG, Cachar:** IAG, Cachar in association with UNICEF-Assam and other agency may provide technical support to DDMA, Cachar in the Post Disaster Needs Assessment (PDNA) of the social sectors in Cachar District. Further, IAG, Cachar may co-ordinate with UNICEF-Assam for PDNA in Cachar District. DDMA, Cachar will facilitate all kinds of support for successful conduct of PDNA in Cachar District.

DDMA, Cachar will submit formal proposal to ASDMA for conduct of PDNA in Cachar District.

The meeting ended with a vote of thanks from the chair.



Additional District Commissioner & CEO,  
District Disaster Management Authority,  
Cachar, Silchar.

Dated: 10/05/24

Memo. DDMA.011 (CB)/CHR/2023-24/ 76 -A

Copy to:

1. The CEO, ASDMA, Govt. of Assam, Ancillary Block, Dispur, Janata Bhawan, Guwahti-6 for kind information.
2. All Members present for information and immediate necessary action.
3. All HoD's of State Govt. Departments, Cachar District for necessary action.
4. PA/CA to the District Commissioner, Cachar.



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Cachar, Silchar.

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