

Minutes of the meeting on Critical Infrastructure preparedness in Cachar District
29th March 2025, DC Conference Hall, Cachar, Silchar

List of the members present in the meeting is placed at 'Annexure-A'.
The meeting was chaired by the Addl. District Commissioner & Chief Executive Officer, DDMA Cachar. He welcomed all the members to the meeting. The following issues were raised by the participants and after threadbare discussion the following decisions were taken for pro-active action from the Departments :

NF Railway: NF railway representative was absent in the meeting and the as per instruction of the chair, DDMA, Cachar will inform NF Railway, Badarpur Junction Office to identify vulnerable locations/tracks and share details with DDMA, Cachar. Nodal officers at NF Railway Badarpur Junction and different Stations will be notified by the Area Manager, NF Railway Badarpur Junction and the same may be shared with DDMA, Cachar. NF Railway, Badarpur Division share list of some of the important projects within the Cachar District jurisdiction if any with WRD, Cachar with a request for taking up on urgent basis if required any anti-erosion measures etc. Further, CEO, DDMA, Cachar has requested to inform Railway authority to open Control Room in the Junction Office for the flood period for better co-ordination.

PWD (Roads All Divisions): PWD (Roads all Divisions) informed that Control rooms will be made operational at office of the Divisions Offices PWD (Roads) as well as at the Sub-Divisions Offices. PWD (Roads) all Divisions will constitute Task Force in the Division level. Further, CEO, DDMA, Cachar has directed the Executive Engineers of all Divisions that damage roads/bridges etc. must be restored on urgent basis without any hesitation and waiting for any further instructions. Contingency plan may be prepared in consultation with the SE, PWD (Roads), Addl. C.E. (BV Circle) and C.E. Office, Guwahati for the above matter and no lackadaisical attitude will be entertained.

NHAI & NHIDCL: NHAI & NHIDCL informed that pre-monsoon inspection of the roads under respective jurisdiction has been completed and contractor for quick mobilization of restoration and repairing works has been finalized.

WR Department: WRD informed that prepositioning of protection and restoration materials like geo-bags and poly-bags in different strategic locations has been completed. Departmental control rooms will have to be made operational from 1st May 2025.

Soil Conservation Department: Soil Conservation Department raised the issue of immediate restoration works to be taken up under SDRF. CEO, DDMA suggested to take up works as admissible in the latest SDRF norms.

Power Department: Power Department informed that all necessary measures have been taken by the department in view of the ensuing flood season.


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Telecom Department: BSNL and other Private Telecom Operators and Tower Operators company joined the meeting and raised respective issues and concerned based on the 2022 Cachar flood and requested to provide support from the District Administration. Further, all have informed that minimum 2 weeks fuel is stored in the mobile towers for continuity of services. Beyond that DDMA, Cachar will assist the telecom operators.

Further, DDMA, Cachar has requested all the Telecom Operators to take immediate action as per following points :

1. Identify Fuel Stations and share the same with DDMA, Cachar for issue of instructions to Fuel stations to keep reserve POL for the operators in case of flood situation in Cachar. Further, fuel stations must give preference to all telecom operators for continuity of the communications during the disaster situation.
2. Preparation of contingency plan for immediate restoration communications.
3. Identification of vulnerable Tower based on the 2022 Cachar flood.
4. Whatsapp Group will be constituted with all Telecom Operators for better co-ordination.
5. 1077 (Toll Free) number for District Administration's Control Room in Cachar District. If any issue arises from the general public, the matter will be shared with respective telecom operators for immediate resolution of the issues.
6. For any kind support, all telecom operators may contact with the following contact details: 94016-24141, 03842-239249 & Email: ddma-cachar@assam.gov.in

Additional issues discussed in the meeting and after threadbare discussions the following decisions were made for immediate action from the concerned Departments/stakeholders :

1. PWD (Roads) to finalize rate contracts in advance so that immediate repairing works as per the admissibility of SDRF norms can be undertaken during the flood (Action: PWD Roads).
2. PWD (Roads) to assess the fund requirement for preparatory work and share the same with DDMA (Action: PWD Roads).
3. P&RD dept. to issue instruction to all BDO's for Involvement of women SHG in relief camp monitoring activities. Commissioner, P & RD has already issued letter regarding the aforesaid matter and shared the same CEO & Dy. CEO of Cachar Zila Parishad, Cachar for necessary action. (Action: Panchayat & RD).
4. Irrigation dept. to place more proposals for mitigation work rather than flood damage restoration work (Action: Irrigation Dept.).
5. Whatsapp group will be constituted by involving all concerned from State Govt. Departments/Central Agencies etc.for better co-ordination.


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6. NHAI/NHIDCL to take all necessary steps to improve the roads portion in Dima Hasao/Cachar District for smooth plying of the vehicle during the flood season i.e. from May to October 2025 (Action: NHAI).
7. WRD, Cachar will do the needful pertaining to breach closing works in the District if any to protect flood situation in the District.
8. WRD Mech. Division, Cachar will take necessary pro-active measures for repairing and restoration of sluice gates in Cachar District for flood preparedness and mitigation.

The meeting ended with a vote of thanks from the chair.



Additional District Commissioner & CEO,
District Disaster Management Authority,
Cachar, Silchar.

Dated: 01/04/2025

Memo No. DDMA.011 (CB)/ CHR/2024-25/168 -A

Copy to:

1. The CEO, ASDMA, Govt. of Assam, Ancillary Block, Dispur, Janata Bhawan, Guwahati-6 for kind information.
2. All Members present for information and immediate necessary action.
3. All HoD's of State Govt. Departments, Cachar Districtt for necessary action.
4. CA/PA to the District Commissioner, Cachar.



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