

**GOVT. OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER::CACHAR:: SILCHAR**  
**(DISTRICT DISASTER MANAGEMENT AUTHORITY)**

(Email: ddma-cachar@assam.gov.in)

Phone No-03842-239249/9401624141(WhatsApp)

No. DDMA.414 (GR-Tender Paper)/CHR/2025-26/9

Dated: 10/02/2026

**EMPANELMENT NOTICE**

The District Disaster Management Authority (DDMA) invites applications from APWD-registered firms, vendors, and contractors for shortlisting to undertake repair works for disaster-affected/damaged institutions, including schools, Anganwadi Centers (AWCs), hospitals, Panchayat Ghars, community halls, etc.

Key Details:

- The repairs will be carried out as per **SDRF norms**, with funding limited to the highest ceiling specified under these norms.
- Estimates for the repair works will be prepared by the respective departments.
- Execution will be implemented under the supervision and guidance of the concerned departments.
- Firms/vendors will be assigned by DDMA based on the severity of the damage.
- The assignment order of the vendors will be issued considering the gravity of the damages and in the greater public interest, ensuring the continuity of essential institutions for the benefit of society.
- This Empanelment Notice is issued only for shortlisting of interested firms/contractors/vendors etc. for **2026 flood season only** and not guaranteed for works assignment.
- Fund is subject to availability of Govt. fund as and when received from the Govt.
- SDRF norms are available on the **MHA/ASDMA/NDMA** website.
- The intending firms/contractors must submit a Fixed Deposit (FD) of Rs. 2,00,000/- (Rupees Two Lakh only) in favour of the District Commissioner-cum-Chairperson, District Disaster Management Authority (DDMA), Cachar, Silchar, along with the Expression of Interest applications.

Interested and eligible APWD-registered firms/vendors/contractors are requested to submit their applications within the stipulated timeframe:

Date of application received with Govt. Court Stamp Rs. 8.25/-, GST Registration Certificate, PAN Card, APWD Registration Certificate and TAN number in case of partnership firm etc. and Time frame: w.e.f. 29/01/2026 to 21/02/2026 before 5:00 PM at DDMA Office, Near Settlement Office, Capt. N.M. Gupta Road, Silchar.

The applications will be scrutinized at 5:00 PM on 21st February, 2026 in the Office of the CEO, DDMA, Cachar, Silchar.


For further details, please contact DDMA at the following numbers/email:

Office Landline No.: 03842-239249 / 1077 (Toll Free)

Mobile No.: 94016-24141

Email ID: ddmacachar@gmail.com

This has approval of the District Commissioner-cum-Chairman, DDMA, Cachar.


  
Addl. District Commissioner & CEO  
District Disaster Management Authority  
Cachar, Silchar

Memo No. DDMA.414 (GR-Tender Paper)/CHR/2025-26/9  
Copy to:-

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Dated: 10/02/2026

1. P.S. to the Principal Secretary to the Govt. of Assam, Revenue & DM Department, Janata Bhawan, Dispur, Guwahati-6.
2. The Executive Engineer, PWD Building (Both Division), Silchar, Cachar for N/A.
3. The DDIPR, Barak Valley region, Silchar, Cachar. He is requested to take necessary action for publicity of the Tender Notice through 2 (Two) nos. of local daily newspapers in Barak Valley.
4. The DIO, NIC, Silchar. He/She is requested to upload it in the District Administration website.
5. P.A./C.A to the District Commissioner, Cachar, Silchar.
6. Notice Board (DDMA Office / DC Office).

  
Addl. District Commissioner & CEO  
District Disaster Management Authority  
Cachar, Silchar