

GOVT OF ASSAM

OFFICE OF THE DEPUTY COMMISSIONER, CACHAR , CHAIRPERSON RECRUITMENT COMMITTEE

FOREIGNERS TRIBUNAL 3RD CACHAR

ADVERTISEMENT

(Walk-In-Interview,)



In pursuance of the Govt. letter No.PLB.817356/17, Dated 17/07/2026, applications are invited from the Citizen of India as defined in Articles 5 & 8 of the Constitution of India from the intending candidates for filling up the following contractual & temporary post which is lying vacant in office of the Foreigner's Tribunal 3rd, Silchar, Cachar, TV Station Road Tarapur. The details vacant post is as shown.

Sl.No	Name of the post	Number of the post in FT3rdSilchar	Pay Scale	Required qualification
1	Data Entry Operator	01	10,000-PM(Fixed)	(A) Higher Secondary School Leaving Certificate passed. (B) Must possess a minimum 6(six) months Diploma/Certificate in computer Application from a recognized Institute. They must have good working knowledge of office productivity software tools like MS Word, Excel, Power Point, DTP (English/Bengali) and Internet Processing etc.

1. Age

The applicant should not be less than 18 years and more than 40 years of age as on 01 /01 /2026 as per Govt. O.M. No. ABP.6/2016/51 Dated 02/09/2020. The upper age limit for OBC/MOBC is 43 years, SC/ST is 45 years, Ex Serviceman is 42 years and Persons with Disability is 50 years as per existing Govt. norms. The age limit of the candidates will be calculated on the basis of Matriculation/ HSLC Admit Card/ Certificate issued by a recognized Board/Council. No other documents shall be accept in lieu of there for the purpose.

2. How to apply :-

- Candidates are required to apply in prescribed form through **Standard Application Form** published in **Assam Gazette, Part—IX** . No other mode for submission of application is allowed.
- At the time of submitting applications to be submitted documents/ testimonials (Self-Attested).
- 3 (three) copies recent coloured passport size photograph.
- Updated Employment Exchange Registration Certificate.
- Candidates who are already in Government Service may appear the interview only on production of "**No Objection Certificate**" issued by the present Employer during reporting time.
- Incomplete applications will be summarily rejected.

(g) The eligible candidates shall be required to appear for Skill Test as well as Job Related Test followed by the personal interview.

(h) No individual Call Letter/Admit Card will be sent to the eligible candidates. List of eligible candidates to appear as given below.

(i) All information's regarding list of accepted /rejected candidates, date of Skill Test and Job Related Test/Personal Interview will be intimated through the Notice Board of the Office of the Member, Foreigners Tribunal 3rd, Silchar, Cachar, IWT Building TV Station Road, Tarapur only. The candidates are advised to check the Notice Board of the Office regularly.

(j) The application shall be address to the **Member Foreigners Tribunal 3rd Silchar, IWT Office Building, TV Station Road, Tarapur, Cachar** and must indicate prominently **the name of the post for on the top of the envelope** containing the application. The applications are to be submitted dropping them in the **Drop Box** kept in the Office of the **Member of FT 3rd, IWT Office Building, Cachar**, on all the working days between 11am to 5pm.

(k) Candidates must provide their email address and mobile phone number in the application without failed.

(l) The selection will be done as per merit basis and the Selection Committee constituted for this purpose will prepare the Select list adhering to the rules and procedures laid down by the Govt. of Assam.

(m) The appointment will be made after necessary police verification, document verification and **Medical examination** as per procedure.

(n) Regarding interview computer proficiency test the date and time is as below:--

Last date of submission of application	11-09-2026(upto 4.30pm)
Date of Walk-in-Interview, Computer Skill / Proficiency Test	20-09-2026 (From 11am to 4.30pm)

3. The applications for the posts mentioned above whose applications are found in order will be determined on the basis of Academic Certificate Computer Efficiency Test and working experience .
4. No TA/DA is admissible for appearing in the Computer Proficiency Test.
5. The undersigned reserves the right to cancel the advertisement, alter any terms and conditions of the advertisement any stage without assigning any reason thereof.
6. Canvassing directly or indirectly shall disqualify a candidate.



B. K. Talukder
02/09/26
Member Secretary,
FT 3rd Silchar, Cachar, Assam
Recruitment Committee, Foreigners Tribunal 3rd
Silchar, Cachar, Assam

Memo No... *F.T 3rd / 2026-27/Recruitment/22* Date-- *02/09/26*.
141.(A)
Copy for information and necessary action to:-

1. The Commissioner & Secretary to the Govt. of Assam Home & Political Department, Dispur, Guwahati-6 for kind information.
2. The Deputy Secretary to the Govt. of Assam Political (B) Department for kind information.
3. The Addl. Deputy Commissioner i/c Sub-Divisional Officer (Civil), Lakhipur Sub-Division, Cachar for wide Publicity.
4. The Circle Officers/ Block Development Officers of Cachar District for wide publicity.
5. The Member, Foreigners Tribunal 3rd for information and necessary action.
6. The State informatics officer, Janata Bhawan, Dispur, Guwahati—6.
7. The DDIPR, Barak Valley Region, Silchar. He is requested to take necessary steps to get the advertisement published in two leading regional dailies.
8. The Treasury Officer Cachar Treasury/ New Silchar Sub-Treasury, Silchar for information and necessary action.
9. The Asstt. Director, Employment Exchange, Cachar, Silchar for information and necessary action.
- ✓ 10. The District informatics Officer, NIC, DC's Office, Cachar. He is requested to upload the same in District Website.
11. Notice Board, DC's Office, Cachar, Silchar.

B. K. Talukder
04/09/26
Member Secretary,
FT 3rd Silchar, Cachar, Assam
Recruitment Committee, Foreigners Tribunal 3rd
Silchar, Cachar, Assam