

**MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE'S (DDC) MEETING
FOR THE MONTH OF AUGUST, 2026.**

Subject	Minutes of the Meeting of District Development Committee, Cachar
Date & Time	12 th August 2026, 10:00 AM
Venue	New Conference Hall of the District Commissioner, Cachar
Participants	Annexure-1.1

The meeting was chaired by **Shri Rahul Kumar Gupta, IAS, District Commissioner, Cachar**. The Chairperson welcomed all the members of the District Development Committee and requested all **line departments** to furnish a list of issues requiring **urgent redressal within the next 15–20 days**, so that timely and appropriate action may be initiated.

Sl No.	Administrative Department	Scheme/ Project/ Program me	Decision/ Action to be taken	Agency responsible & Timeline
1.	PWD-R (Dholai-Sonai)	WORKS	1)The Executive Engineer, PWD-Roads, Dholai-Sonai Division, brought to the notice of the Chair the issue of shifting an electric pole located within the road alignment of the work “Construction of Embankment-cum-Road/Dyke along the Left Bank of River Sonai from S.M. Road to Dharmikal.” It was informed that the existing positioning of the electric pole poses a serious safety hazard and may adversely affect the execution of the work. In view of the safety concerns, the District Commissioner directed the AGM, APDCL, to take immediate necessary action for removal/shifting of the electric pole from the road alignment to facilitate smooth and safe execution of the work. 2) The District Commissioner expressed concern over the slow progress of the work, which has achieved only 56% physical progress, relating to the Improvement of Road from (i) NH-54 to Kazidahar (Ch. 0.00 m to 5000.00 m) and (ii) S.K. Road at Berabak to NH-54 at Natun Bazar (Ch. 0.00 m to 3400.00 m) under the Mukhya Mantrir Unnoto Pakipath Nirman Achoni, funded under RIDF-XXIX of NABARD for the year 2023–24. The Executive Engineer, PWD-Roads, Dholai-Sonai Division, assured the Chair that necessary measures would be taken to expedite the execution of the work and that the project would be completed by December 2026. 3) The District Commissioner expressed displeasure over the slow progress of the works, which have achieved only 10% physical progress, despite the stipulated completion	E.E PWD-R (Dholai-Sonai) & AGM, APDCL

	PWD-R (Dholai-Sonai)		date of December 2026, relating to the following works under the Mukhya Mantrir Unnoto Pakipath Nirman Achoni, funded under RIDF-XXX of NABARD for the year 2024-25: The District Commissioner directed the Executive Engineer, PWD-Roads, Dholai-Sonai Division, to hold the contractor accountable for the slow progress and take necessary action, as per the terms and conditions of the contract, to expedite the execution of the works and ensure their timely completion within the stipulated period. 4) The Executive Engineer, PWD-Roads, Dholai-Sonai Division, assured the Chair that all old schemes sanctioned up to the financial year 2023-24 would be completed by December 2026. He further assured that, in the event of failure to complete the works within the stipulated timeline, necessary action, including termination of the contracts of the concerned contractors, would be initiated as per the applicable contractual provisions.	
2.	PWD-R (Silchar-Udharbond)	WORKS	The District Commissioner directed the Executive Engineer, PWD-Roads, Silchar-Udharbond Division, to review the progress of all old schemes sanctioned during the financial year 2023-24. He further instructed that, in cases where the physical progress of any scheme is less than 20%, necessary action should be initiated, including cancellation/termination of the contract of the concerned contractor.	E.E. PWD-R (Silchar-Udharbond)
3	PWD- R Lakhipur	Works	On enquiring about the progress of the old schemes, the Executive Engineer, PWD Roads, Lakhipur Division, assured the Chair that, except for RCC Bridge No. 1/1 over the River Barak at Silghat, all old projects under the Division sanctioned prior to the financial year 2025-26 would be completed by December 2026.	E.E. PWD- R Lakhipur
4	PWD Building (Silchar, Udharbond , Sonai, Dholai Div)	Works	1) The Chair directed the Executive Engineer, PWD-Buildings, Silchar-Udharbond Sonai & Dholai Division, to instruct the concerned contractor to expedite and complete the remaining works of the Jagannath Community & Skill Centres at the earliest and submit the pending bill to the Office of the District Commissioner, Cachar. The Chair further assured that the matter regarding the pending bills would be taken up with the higher authorities concerned for necessary action and early resolution. 2) The Chair directed the Executive Engineer, PWD-Buildings, Silchar-Udharbond, Sonai Dholai Division, to prepare and submit a comprehensive list of the projects ready for	E.E. PWD Building (Silchar, Udharbond, Sonai, Dholai Div)

			handover to the Office of the District Commissioner, Cachar. The Chair further directed that the list be furnished at the earliest to enable the District Commissioner's Office to take necessary action for further submission to the concerned authorities. 3) The Chair expressed displeasure over the slow progress of the construction work of the BDO Office, Udharbond, and directed the concerned authority to take immediate measures to expedite the execution of the work. The Chair further directed the Block Development Officer (BDO), Udharbond, to closely monitor the progress of the work and ensure that the construction activities continue uninterrupted, with no stoppage of work on any day, so as to ensure timely completion of the project.	
5	PWD Building (Lakhipur, Barkhola & Katigora Div)	Works	1)The District Commissioner directed the Executive Engineers, PWD-Buildings, Lakhipur, Borkhola and Katigora Divisions, to closely monitor the progress of the construction work of the Integrated Deputy Commissioner's Office on a daily basis to ensure that the work proceeds smoothly and that there is no delay in its execution. The concerned Executive Engineers were further directed to submit a daily progress report to the Office of the District Commissioner, Cachar, for regular monitoring and review. 2) The District Commissioner expressed displeasure over the slow progress of the construction of the Multi-Storied G+5 Lakhipur Civil Sub-Divisional Office-cum-Administrative Complex, as only 38% of the work has been completed, against the stipulated completion date of December 2026. The Chair directed the Executive Engineer, PWD-Buildings, to closely monitor the progress of the work and take all necessary measures to expedite the execution and ensure timely completion of the project within the stipulated timeline. The Executive Engineer was further directed to submit a weekly progress report to the Office of the District Commissioner, Cachar, for regular monitoring and review. 3) The District Commissioner directed the Executive Engineer, PWD-Buildings, to expedite and complete the remaining works of the Jagannath Community and Skill Centres at the earliest and ensure their timely completion within the stipulated timeline.	E.E. PWD Building (Lakhipur, Barkhola & Katigora Div)

			4) The Chair directed the Executive Engineer (E.E.) to obtain the pending architectural drawings from the concerned contractors for all remaining schemes and ensure that the same are submitted before the next District Development Committee (DDC) meeting . The Chair further directed that, in the event of failure to submit the required architectural drawings within the stipulated time, the process for termination of the contract .	
6	PHE Div I & II	JJM Works	The District Commissioner directed the Executive Engineer, PHE Division-I & II , to expedite and complete the trial run of the projects at the earliest and ensure that, upon successful completion of the trial run, the projects are handed over without further delay .	E.E. PHE Div I & II
7	PNRD	Pradhan Mantri Awaas Yojana-Gramin (PMAY-G)	The Chair expressed displeasure over the slow progress of the Pradhan Mantri Awaas Yojana-Gramin (PMAY-G) in Binnakandi, Sonai and Borkhola Blocks . The concerned Block Development Officers were directed to take immediate and necessary measures to improve the performance, expedite the progress of the scheme, and ensure timely completion of the targeted houses .	CEO Zilla Parishad & Concerned BDOs
		15th Finance Commission	The Chair expressed concern over the slow progress of the 15th Finance Commission schemes pertaining to the financial years 2020-21 and 2021-22 . The concerned authorities were directed to expedite the execution of the pending works and ensure their completion at the earliest , without any further delay.	
		Aadhaar seeding NSAP	The Chair directed the concerned authorities to ensure Aadhaar seeding of all NSAP beneficiaries in the Blocks where the performance is below the State average . The concerned Blocks were further instructed to expedite the Aadhaar seeding process and take all necessary measures to improve the performance at the earliest .	
8	Dairy	Plant Capacity and Utilization	The District Commissioner reviewed the status of the Milk Processing Plant in Cachar and enquired about its installed capacity and present level of utilisation. The Deputy Director, Dairy Development, Cachar, informed the Chair that the plant has an installed processing capacity of 20,000 litres per day, while its present utilisation is only 20%. The District Commissioner directed the department to take concerted efforts to enhance milk procurement and progressively utilise the plant to its full installed capacity. He further	Deputy Director Dairy Development, Cachar &

			instructed the department to increase procurement from local milk producers and facilitate greater participation of Self-Help Groups (SHGs) in milk collection and related activities. The District Commissioner also directed the department to work in close coordination with the Animal Husbandry & Veterinary Department to augment milk production and ensure adequate supply for the processing plant. The department was instructed to take all necessary measures and adopt a coordinated approach to substantially improve milk production, procurement and processing in the district.	DVO, Cachar
9.	DICC	PMEGP	The District Commissioner enquired about the status of the Prime Minister's Employment Generation Programme (PMEGP) . The General Manager, District Industries & Commerce Centre (DICC), Cachar, informed the Chair that the target for the year 2026 had not yet been received due to a technical issue in the portal. Expressing displeasure over the delay, the District Commissioner directed the General Manager, DICC, Cachar, to take up the matter with the higher authorities concerned and ensure that the issue is resolved at the earliest so that the target is received and the programme can be implemented without further delay.	General Manager, DICC, Cachar
10.	Agriculture	Paddy Procurement	The District Agriculture Officer, Cachar, informed the Chair that against the total target of 7,000 MT , a total of 6,695.39 MT of paddy had been procured from 1,034 farmers under KMS-I 2025-26 through four procurement centres. The Chair directed the District Agriculture Officer, Cachar , to expedite the procurement process and ensure its completion at the earliest .	District Agriculture Officer, Cachar
11.	APDCL	Works	The Assistant General Manager, APDCL , informed the Chair that out of the 11 proposed 33/11 KV sub-stations, 10 have achieved 100% completion and have been successfully charged and commissioned. These include the sub-stations at Palonghat, Kathal Road, Binnakandi, Haticherra, Pailapool, Duwarbond, Silcoorie, Sonai Road, Industrial Estate and Rajpur . The Jaypur, Lakhipur Sub-Station , having a capacity of 2 × 5 MVA , has achieved 60% physical progress and is presently under execution. The Chair directed the concerned authority to expedite the remaining work and ensure timely completion of the sub-station within the stipulated timeline .	Assistant General Manager, APDCL
12	WOMEN &	Pradhan	The Department informed the Chair that, under	DSWO, Cachar

	CHILD WELFARE	Mantri Matru Vandana Yojana (PMMVY) 2.0	Pradhan Mantri Matru Vandana Yojana (PMMVY) 2.0 for FY 2026-27 , a total of 5,578 beneficiaries had been entered, of whom 4,464 beneficiaries were enrolled and 509 unique beneficiaries had been paid , with a total amount of ₹21.84 lakh disbursed. Further, 448 beneficiaries had not yet seeded their Aadhaar with their bank account/DBT-enabled account , 296 beneficiaries had their faces recognized in the Poshan Tracker but their Aadhaar was not NPCI-mapped , and 1,809 beneficiaries had not yet been face-recognized in the Poshan Tracker . The overall achievement stood at 32.70% during the first quarter . The Chair directed the District Social Welfare Officer (DSWO), Cachar , to expedite and complete the pending process at the earliest, as PMMVY is a Key Performance Indicator (KPI) of the district .	
		Model Anganwadi Centre	The DSWO informed the Chair that, under the Model Anganwadi Centre programme , a total of 386 centres have been sanctioned, out of which 116 have been completed , 179 are ongoing , and 90 have not yet been started . The Chair directed to expedite the execution of the ongoing works and furnish a clear timeline for completion of each pending work without further delay .	
		Beti Bachao Beti Padhao (BBBP)	The Department informed that, under Beti Bachao Beti Padhao (BBBP) for FY 2026-27 , an amount of ₹2,00,000 was sanctioned by the State authority, out of which ₹80,000 was released and reflected in the Fin Assam Portal. The entire amount of ₹80,000 has been utilised, leaving no balance or liability . Of the utilised amount, ₹15,000 was spent on Menstrual Hygiene Management (MHM) and ₹65,000 towards the BVMB Campaign (Wall Painting) against the pending liability of FY 2025-26	
13	A.H. & Veterinary Officer	Aadhar Seeding	The District A.H. & Veterinary Officer, Cachar , informed the Chair that, against a target of 71,290 livestock owners , Aadhaar seeding had been completed for 58,999 owners as of 31 July 2026 , leaving 12,291 cases pending . The overall achievement stood at 82.8% , with the estimated date of completion being 17 August 2026 .	District A.H. & Veterinary Officer, Cachar
14.	FOOD, PUBLIC DISTRIBUTION AND CONSUMER AFFAIRS.	e-POS Transaction Performance	The Superintendent of Food, Civil Supplies & Consumer Affairs, Cachar , informed the Chair that the district's e-POS transaction performance stood at 98.17% in March 2026 , 98.53% in April , 98.40% in May , 98.18% in June , 98.40% in July , and 97.34% in August 2026 .	Superintendent of Food, Civil Supplies & Consumer Affairs
		Paddy Procurement	The District Commissioner expressed displeasure over the progress of paddy procurement and directed the concerned	

			department to ensure 100% achievement of the prescribed target . The Chair further directed the department to exceed the stipulated target , emphasizing that the target is to be treated as a minimum benchmark . It was further directed that, even in the event of FCI failing to achieve its assigned target , the concerned department shall take necessary measures to ensure that the overall district-level procurement target is fully achieved .	
15.	Sports and Youth Welfare.	Playfield Development Works of the Assam Youth Development & Sports Society (AYDMS)	The District Sports Officer, Cachar , informed the Chair that, out of 11 projects under the Playfield Development Works of the Assam Youth Development & Sports Society (AYDMS) , only one project has been completed . Expressing displeasure over the slow progress of the projects, the Chair directed the District Sports Officer to coordinate with the Education Department and take necessary measures to expedite the execution of the remaining works and ensure their completion at the earliest .	District Sports Officer & Inspector of Schools.
16.	Co-operation	World's Largest Grain Storage Plan	The Deputy Registrar of Co-operative Societies, Cachar , informed the Chair that the district has a storage capacity deficit of 5,000 MT , with a target for construction of two godowns of 2,500 MT capacity each . A minimum of 4 bighas of land per godown is required. A formal communication was made to the ADC (Revenue) on 4 August 2026 for identification of suitable government land, preferably in Dholai, Sonai and Lakhipur and after identification, a joint inspection committee will be formed to finalise the land. The Chair directed the concerned authorities to expedite the land identification and inspection process and complete the same at the earliest .	Deputy Registrar of Co-operative Societies.
17.	Health & Family Welfare	Indicators	The Chair directed the Joint Director of Health Services, Cachar , to take necessary measures to improve the performance of key health indicators, particularly the percentage of pregnant women receiving four or more ANC check-ups , which stood at 81.93% against the target of 90% , and the percentage of pregnant women undergoing haemoglobin testing four or more times , which stood at 90.12% against the target of 90% . The Chair further emphasized the need to closely monitor these indicators and take appropriate measures to ensure improved performance .	Jt. Director Health Services
18.			The District Commissioner directed all Heads of Departments (HoDs) of Cachar district to prepare a month-wise work plan for each ongoing project, clearly indicating the percentage of physical progress targeted to be achieved in each month, and to ensure completion of the works within the stipulated	

	Miscellaneous		timeline. The District Commissioner directed all Heads of Departments (HoDs) of Cachar district to conduct internal review meetings with their respective departmental officials prior to each DDC meeting and attend the DDC meeting fully prepared with updated information and relevant data. The Chair further instructed all concerned departments to incorporate the corresponding State average for all indicators and data points in their presentations, enabling comparative assessment and providing a clearer overview of the district's performance.	All Head of Offices
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**District Commissioner
Cachar, Silchar**

Memo No. E-185530/2 - A

Dated Silchar, the 21st August, 2026

Copy to:

1. The Secretary to the Government of Assam, Transformation & Development Department, Guwahati, for favour of kind information.
2. The Additional District Commissioner(s), Cachar, for favour of information.
3. The Co-District Commissioner, Lakhimpur/Dholai, for information.
4. The Circle Officer(s), Cachar, for information and necessary action.
5. All HODs of the district, for information and necessary action
6. The District Informatics Officer, NIC, Cachar, Silchar, with a request to upload the same on the District website.
7. All concerned members, for information and necessary action.
8. The P.A. to the District Commissioner, Cachar, for kind appraisal of the District Commissioner, Cachar.

**e-Signed
District Commissioner
Cachar, Silchar**