



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER, CACHAR; SILCHAR
(TRANSFORMATION & DEVELOPMENT BRANCH)

No. TND/55/2/2026/DEV-CACH/MNL/24

Date: 18/06/2026

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations affixing Court Fee Stamp of Rs.8.25(Rupees Eight and Paise Twenty-five) only are hereby invited from registered firms/placement agencies for deployment of **1 (One) Aspirational Block Fellow (ABF)** for the **Lakhipur Development Block** under the Aspirational Block Programme (ABP), Lakhipur, Cachar district, Assam.

The engagement shall be purely temporary for **4(Four) Months** extendable based on performance and requirement.

The remuneration is fixed at Rs.55,000/- (Rupees Fifty-Five Thousand only) per month, as approved by the NITI Aayog, ADP & ABP Division, Govt. Of India. Statutory deduction, if any, shall be applicable as per rules.

As NITI Aayog has fixed remuneration of Aspirational Block Fellow, Competition is therefore restricted only to the Agency/ Service charge component.

1. Scope of Service

The selected Service Provider shall deploy 1 (one) ABF who will work under the overall supervision of the District Commissioner and Block Development Officer, Lakhipur, Cachar with roles and responsibilities as per guidelines of NITI Aayog and the State Government. Key responsibilities include:

- Designing and executing development strategies aligned with ABP thematic areas.
- Conducting field visits, analyzing data, and preparing evidence-based recommendations.
- Organising workshops, awareness campaigns, and skill-building initiatives.
- Coordinating with district and block officials, maintaining ABP portal data, and reporting progress.
- Documentation of good practices and participation in trainings conducted by NITI Aayog/ State/ District.

2. Eligibility Criteria for Agencies

1. Must be a registered firm/Service Provider with valid trade license.
2. Experience in providing manpower for development/government projects is desirable.
3. Must possess valid GST registration, PAN, and statutory compliance documents.
4. Proof of EPF/ESIC Registration.

3. Qualification of Candidate (To be Provided by Service Provider)

- Postgraduate degree in any discipline from a reputed institution.
- Skills in data analysis, project management, social media, and community engagement.
- Experience in development sector projects/internships desirable.
- Age: 21–30 years.
- Knowledge of official as well as local languages.

4. Terms & Conditions

1. The Service Provider shall quote the **monthly remuneration/stipend (Rs.55, 000/-)** including its service charge.
2. The Service Provider shall submit bills in duplicate in monthly manner mentioning their bank account details for claiming payment.
3. Payment will be released through PFMS TSA mode.
4. The DC, Cachar reserves the right to reject any or all quotations without assigning any reason.
5. Contract is initially for 4(four) months, subject to performance review.
6. The selected Service Provider shall sign a formal MoU with the District Commissioner, Cachar.
7. Non-compliance with terms may lead to contract termination with 15 days notice.

5. Submission Details

Sealed quotations superscribed “**Quotation for Outsourcing of Manpower for Aspirational Block Fellow – Lakhipur Development Block**” should reach the office of the **District Commissioner, Cachar (Transformation & Development Branch)** on or before **25/06/2026 (up to 02:00 PM)**.


District Commissioner
Cachar

Copy to:

1. The Mission Director, Aspirational District Programme, NITI Aayog, New Delhi.
2. Chief Executive Officer, Cachar Zila Parishad, Cachar, Silchar, for favour of information.
3. The Co-Dist Commissioner, Lakhipur Co-District, Cachar & Chairman, Block Level Implementation cum Monitoring Committee, Lakhipur Aspirational Block Programme, Cachar for information.
4. The BDO, Lakhipur Dev. Block, Cachar cum Member-Secretary, Block Level Implementation cum Monitoring Committee, Lakhipur Aspirational Block Programme, Cachar for information and necessary action.
5. The Dy. Director, Information & Public Relations, B.V. Region, Silchar for information and necessary action and requested for wide publication in the leading news-papers.
6. The DIO, NIC, Cachar for information and necessary action. He is requested to upload the Notice in district web portal.
7. Notice Board of DC's Office.



District Development Commissioner
Cachar

